TE KURA O OTANGAREI

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2020

School Directory

Ministry Number:

1069

Principal:

Myles Ferris

School Address:

William Jones Drive, Otangarei

School Postal Address:

P O Box 8039, Kensington, Whangarei, 0145

School Phone:

09 437 0623

School Email:

office@otangarei.school.nz

Members of the Board of Trustees

		How	Term
		Position	Expires/
Name	Position	Gained	Expired
Adeline Wihongi-Tata	Chairperson	Elected	Jun 2022
Myles Ferris	Principal	ex Officio	
Robert Hill	Parent Rep	Elected	Jun 2022
Lisa Godsall	Parent Rep	Elected	Jun 2022
Nina Stanley	Parent Rep	Elected	Jun 2022
Robert Stanley	Parent Rep	Elected	Jun 2022
Lisa Neal	Staff Rep	Elected	Jun 2022
Danelle Watkins	Staff Rep	Elected	Jun 2022

Accountant / Service Provider:

Education Services Ltd

TE KURA O OTANGAREI

Annual Report - For the year ended 31 December 2020

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Te Kura o Otangarei

Statement of Responsibility

For the year ended 31 December 2020

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these financial statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal controls designed to provide reasonable assurance as to the integrity and reliability of the school's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2020 fairly reflects the financial position and operations of the school.

The School's 2020 financial statements are authorised for issue by the Board.

Full Name of Board Chairperson	Full Name of Principal
Signature of Board Chairperson	Signature of Principal
Date:	

Te Kura o Otangarei Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2020

		2020	2020 Budget	2019
	Notes	Actual	(Unaudited)	Actual
		\$	\$	\$
Revenue				
Government Grants	2	1,074,996	1,024,951	1,147,363
Locally Raised Funds	3	130,715	37,000	93,711
Interest income		337	200	274
	-	1,206,048	1,062,151	1,241,348
Expenses				
Locally Raised Funds	3	23,987	13,000	19,016
Learning Resources	4	744,969	643,024	768,890
Administration	5	88,636	105,780	98,239
Finance		5,416	6,367	5,386
Property	6	274,942	265,815	259,009
Depreciation	7	34,647	24,463	27,422
Loss on Disposal of Property, Plant and Equipment		911	.	26,366
		1,173,508	1,058,449	1,204,328
Net Surplus / (Deficit) for the year		32,540	3,702	37,020
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		32,540	3,702	37,020

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes which form part of these financial statements.

Te Kura o Otangarei Statement of Changes in Net Assets/Equity

For the year ended 31 December 2020

•	Notes	Actual 2020 \$	Budget (Unaudited) 2020 \$	Actual 2019 \$
Balance at 1 January	•	147,081	113,540	110,061
Total comprehensive revenue and expense for the year Capital Contributions from the Ministry of Education		32,540	3,702	37,020
Contribution - Furniture and Equipment Grant		3,885	-	-
Adjustment to Accumulated surplus/(deficit) from adoption of PBE IFRS 9		-	-	-
Equity at 31 December	23	183,506	117,242	147,081
Retained Earnings		183,506	117,242	147,081
Equity at 31 December		183,506	117,242	147,081

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes which form part of these financial statements.

Te Kura o Otangarei Statement of Financial Position

As at 31 December 2020

		2020	2020 Budget	2019
	Notes	Actual \$	(Unaudited) \$	Actual \$
Current Assets		*	•	•
Cash and Cash Equivalents	8	258,261	99,445	172,024
Accounts Receivable	9	34,485	56,053	49,230
GST Receivable		11,296	5,514	3,018
Prepayments		2,961	603	4,025
Inventories	10	5,947	4,372	6,083
		312,950	165,987	234,380
Current Liabilities				
Accounts Payable	12	157,265	53,360	103,173
Revenue Received in Advance	13	327	112	25,217
Provision for Cyclical Maintenance	14	24,055	23,713	23,898
Finance Lease Liability - Current Portion	15	16,197	14,764	14,768
Funds held in Trust	16	-	-	698
Funds held for Capital Works Projects	17	65,212	-	5,898
	_	263,056	91,949	173,652
Working Capital Surplus/(Deficit)		49,894	74,038	60,728
Non-current Assets				
Property, Plant and Equipment	11	217,006	93,873	170,952
	_	217,006	93,873	170,952
Non-current Liabilities				
Provision for Cyclical Maintenance	14	48,588	27,384	37,494
Finance Lease Liability	15	34,806	23,285	47,105
		83,394	50,669	84,599
Net Assets	- =	183,506	117,242	147,081
Equity		183,506	117,242	147,081

The above Statement of Financial Position should be read in conjunction with the accompanying notes which form part of these financial statements.

Te Kura o Otangarei Statement of Cash Flows

For the year ended 31 December 2020

Cash flows from Operating Activities Actual \$ (Unaudited) \$ Actual \$ Government Grants 435,151 362,193 433,287 Locally Raised Funds (8,278) - 2,496 Goods and Services Tax (net) (8,278) - 2,496 Funds Administered on Behalf of Third Parties (699) - 698 Payments to Employees (264,653) (204,500) (196,132) Payments to Suppliers (5,416) (6,367) (5,386) Interest Received (5,416) (6,367) (5,386) Interest Received 108,003 25,459 187,968 Cash flows from Investing Activities (67,167) (5,000) (54,885) Purchase of Property Plant & Equipment (and Intangibles) (67,167) (5,000) (54,885) Cash flows from Financing Activities 3,885 - - Furniture and Equipment Grant (17,798) (17,852) (14,772) Funds Held for Capital Works Projects 59,314 - (43,125) Net cash from/(to) Financing Activities 45,401 <th></th> <th></th> <th>2020</th> <th>2020 Budget</th> <th>2019</th>			2020	2020 Budget	2019
Government Grants 435,151 362,193 433,287 Locally Raised Funds 123,784 26,000 118,182 Goods and Services Tax (net) (8,278) - 2,496 Funds Administered on Behalf of Third Parties (699) - 698 Payments to Employees (264,653) (204,500) (196,132) Payments to Suppliers (172,223) (152,067) (165,451) Interest Paid (5,416) (6,367) (5,386) Interest Received 337 200 274 Net cash from/(to) Operating Activities 108,003 25,459 187,968 Cash flows from Investing Activities (67,167) (5,000) (54,885) Net cash from/(to) Investing Activities (67,167) (5,000) (54,885) Cash flows from Financing Activities (67,167) (5,000) (54,885) Cash flows from Financing Activities 3,885 - - Furniture and Equipment Grant Finance Lease Payments (17,798) (17,852) (14,772) Funds Held for Capital Works Projects 59,314<		Note			
Locally Raised Funds	Cash flows from Operating Activities				
Goods and Services Tax (net) (8,278) - 2,496	Government Grants		435,151	362,193	433,287
Funds Administered on Behalf of Third Parties	Locally Raised Funds		123,784	26,000	118,182
Payments to Employees (264,653) (204,500) (196,132) Payments to Suppliers (172,223) (152,067) (165,451) Interest Paid (5,416) (6,367) (5,366) Interest Received 337 200 274 Net cash from/(to) Operating Activities 108,003 25,459 187,968 Cash flows from Investing Activities (67,167) (5,000) (54,885) Net cash from/(to) Investing Activities (67,167) (5,000) (54,885) Cash flows from Financing Activities (67,167) (5,000) (54,885) Cash flows from Financing Activities 3,885 - - Furniture and Equipment Grant 3,885 - - Finance Lease Payments (17,798) (17,852) (14,772) Funds Held for Capital Works Projects 59,314 - (43,125) Net cash from/(to) Financing Activities 45,401 (17,852) (57,897) Net increase/(decrease) in cash and cash equivalents 86,237 2,607 75,186 Cash and cash equivalents at the beginning of t	Goods and Services Tax (net)		(8,278)	-	2,496
Payments to Suppliers (172,223) (152,067) (165,451) Interest Paid (5,416) (6,367) (5,386) Interest Received 337 200 274 Net cash from/(to) Operating Activities 108,003 25,459 187,968 Cash flows from Investing Activities (67,167) (5,000) (54,885) Net cash from/(to) Investing Activities (67,167) (5,000) (54,885) Cash flows from Financing Activities 3,885 - - Furniture and Equipment Grant 3,885 - - Finance Lease Payments (17,798) (17,852) (14,772) Funds Held for Capital Works Projects 59,314 - (43,125) Net cash from/(to) Financing Activities 45,401 (17,852) (57,897) Net increase/(decrease) in cash and cash equivalents 86,237 2,607 75,186 Cash and cash equivalents at the beginning of the year 8 172,024 96,838 96,838	Funds Administered on Behalf of Third Parties		(699)	-	
Interest Paid Interest Received (5,416) (6,367) (5,386) (5,386) (5,386) Net cash from/(to) Operating Activities 108,003 25,459 187,968 Cash flows from Investing Activities (67,167) (5,000) (54,885) Purchase of Property Plant & Equipment (and Intangibles) (67,167) (5,000) (54,885) Net cash from/(to) Investing Activities (67,167) (5,000) (54,885) Cash flows from Financing Activities 3,885 (17,798) (17,798) (17,852) (14,772) Furniture and Equipment Grant Finance Lease Payments (17,798) (17,852) (14,772) Funds Held for Capital Works Projects 59,314 - (43,125) Net cash from/(to) Financing Activities 45,401 (17,852) (57,897) Net Increase/(decrease) in cash and cash equivalents 86,237 2,607 75,186 Cash and cash equivalents at the beginning of the year 8 172,024 96,838 96,838	Payments to Employees		(264,653)	(204,500)	(196,132)
Interest Received 337 200 274 Net cash from/(to) Operating Activities 108,003 25,459 187,968 Cash flows from Investing Activities (67,167) (5,000) (54,885) Net cash from/(to) Investing Activities (67,167) (5,000) (54,885) Cash flows from Financing Activities (67,167) (5,000) (54,885) Cash flows from Financing Activities 3,885 - - - Furniture and Equipment Grant (17,798) (17,852) (14,772) Funds Held for Capital Works Projects 59,314 - (43,125) Net cash from/(to) Financing Activities 45,401 (17,852) (57,897) Net increase/(decrease) in cash and cash equivalents 86,237 2,607 75,186 Cash and cash equivalents at the beginning of the year 8 172,024 96,838 96,838	Payments to Suppliers		(172,223)	(152,067)	(165,451)
Net cash from/(to) Operating Activities 108,003 25,459 187,968 Cash flows from Investing Activities (67,167) (5,000) (54,885) Net cash from/(to) Investing Activities (67,167) (5,000) (54,885) Cash flows from Financing Activities 3,885 - - Furniture and Equipment Grant 3,885 - - - Finance Lease Payments (17,798) (17,852) (14,772) Funds Held for Capital Works Projects 59,314 - (43,125) Net cash from/(to) Financing Activities 45,401 (17,852) (57,897) Net Increase/(decrease) in cash and cash equivalents 86,237 2,607 75,186 Cash and cash equivalents at the beginning of the year 8 172,024 96,838 96,838	Interest Paid		(5,416)	(6,367)	(5,386)
Cash flows from Investing Activities Purchase of Property Plant & Equipment (and Intangibles) Net cash from/(to) Investing Activities Cash flows from Financing Activities Cash flows from Financing Activities Furniture and Equipment Grant Finance Lease Payments Funds Held for Capital Works Projects Net cash from/(to) Financing Activities Net cash from/(to) Financing Activities Net lncrease/(decrease) In cash and cash equivalents Cash and cash equivalents at the beginning of the year 8 172,024 96,838 96,838	Interest Received		337	200	274
Purchase of Property Plant & Equipment (and Intangibles) (67,167) (5,000) (54,885) Net cash from/(to) Investing Activities (67,167) (5,000) (54,885) Cash flows from Financing Activities 3,885 - - Furniture and Equipment Grant (17,798) (17,852) (14,772) Funds Held for Capital Works Projects 59,314 - (43,125) Net cash from/(to) Financing Activities 45,401 (17,852) (57,897) Net increase/(decrease) in cash and cash equivalents 86,237 2,607 75,186 Cash and cash equivalents at the beginning of the year 8 172,024 96,838 96,838	Net cash from/(to) Operating Activities	_	108,003	25,459	187,968
Cash flows from Financing Activities (67,167) (5,000) (54,885) Cash flows from Financing Activities 3,885 - - Furniture and Equipment Grant (17,798) (17,852) (14,772) Finance Lease Payments (17,798) (17,852) (14,772) Funds Held for Capital Works Projects 59,314 - (43,125) Net cash from/(to) Financing Activities 45,401 (17,852) (57,897) Net increase/(decrease) in cash and cash equivalents 86,237 2,607 75,186 Cash and cash equivalents at the beginning of the year 8 172,024 96,838 96,838	Cash flows from Investing Activities				
Cash flows from Financing Activities Furniture and Equipment Grant 3,885 - - Finance Lease Payments (17,798) (17,852) (14,772) Funds Held for Capital Works Projects 59,314 - (43,125) Net cash from/(to) Financing Activities 45,401 (17,852) (57,897) Net increase/(decrease) in cash and cash equivalents 86,237 2,607 75,186 Cash and cash equivalents at the beginning of the year 8 172,024 96,838 96,838	Purchase of Property Plant & Equipment (and Intangibles)		(67,167)	(5,000)	(54,885)
Furniture and Equipment Grant Finance Lease Payments Funds Held for Capital Works Projects Net cash from/(to) Financing Activities Net increase/(decrease) in cash and cash equivalents Cash and cash equivalents at the beginning of the year 8 172,024 3,885 - (17,798) (17,852) (14,772) 59,314 - (43,125) (57,897) 8 6,237 2,607 75,186	Net cash from/(to) Investing Activities	_	(67,167)	(5,000)	(54,885)
Finance Lease Payments (17,798) (17,852) (14,772) Funds Held for Capital Works Projects 59,314 - (43,125) Net cash from/(to) Financing Activities 45,401 (17,852) (57,897) Net increase/(decrease) in cash and cash equivalents 86,237 2,607 75,186 Cash and cash equivalents at the beginning of the year 8 172,024 96,838 96,838	Cash flows from Financing Activities				
Funds Held for Capital Works Projects 59,314 - (43,125) Net cash from/(to) Financing Activities 45,401 (17,852) (57,897) Net increase/(decrease) in cash and cash equivalents 86,237 2,607 75,186 Cash and cash equivalents at the beginning of the year 8 172,024 96,838 96,838	Furniture and Equipment Grant		3,885	=	-
Net cash from/(to) Financing Activities 45,401 (17,852) (57,897) Net increase/(decrease) in cash and cash equivalents 86,237 2,607 75,186 Cash and cash equivalents at the beginning of the year 8 172,024 96,838 96,838	Finance Lease Payments			(17,852)	
Net increase/(decrease) in cash and cash equivalents 86,237 2,607 75,186 Cash and cash equivalents at the beginning of the year 8 172,024 96,838 96,838	Funds Held for Capital Works Projects		59,314	-	(43,125)
Cash and cash equivalents at the beginning of the year 8 172,024 96,838 96,838	Net cash from/(to) Financing Activities	-	45,401	(17,852)	(57,897)
	Net increase/(decrease) in cash and cash equivalents	-	86,237	2,607	75,186
Cash and cash equivalents at the end of the year 8 258,261 99,445 172,024	Cash and cash equivalents at the beginning of the year	8	172,024	96,838	96,838
	Cash and cash equivalents at the end of the year	8 _	258,261	99,445	172,024

The Statement of Cash Flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been excluded.

The above Statement of Cash Flows should be read in conjunction with the accompanying notes which form part of these financial statements.

Te Kura o Otangarei Notes to the Financial Statements For the year ended 31 December 2020

1. Statement of Accounting Policies

a) Reporting Entity

Te Kura o Otangarei (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education and Training Act 2020. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

b) Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2020 to 31 December 2020 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education and Training Act 2020 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Cyclical maintenance

A school recognises its obligation to maintain the Ministry's buildings in a good state of repair as a provision for cyclical maintenance. This provision relates mainly to the painting of the school buildings. The estimate is based on the school's long term maintenance plan which is prepared as part of its 10 Year Property Planning process. During the year, the Board assesses the reasonableness of its 10 Year Property Plan on which the provision is based. Cyclical maintenance is disclosed at note 14.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 11.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

Determining whether a lease is a finance lease or an operating lease requires judgement as to whether the lease transfers substantially all the risks and rewards of ownership to the school. Judgement is required on various aspects that include, but are not limited to, the fair value of the leased asset, the economic life of the leased asset, whether or not to include renewal options in the lease term, and determining an appropriate discount rate to calculate the present value of the minimum lease payments. Classification as a finance lease means the asset is recognised in the statement of financial position as property, plant, and equipment, whereas for an operating lease no such asset is recognised.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

c) Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

d) Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

e) Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

f) Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

g) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

h) Accounts Receivable

Short-term receivables are recorded at the amount due, less an allowance for credit losses (uncollectable debts). The schools receivables are largely made up of funding from the Ministry of Education, therefore the level of uncollectable debts is not considered to be material. However, short-term receivables are written off when there is no reasonable expectation of recovery.

i) Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

j) Investments

Bank term deposits are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. A loss allowance for expected credit losses is recognised if the estimated loss allowance is not trivial.

k) Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Finance Leases

A finance lease transfers to the lessee substantially all the risks and rewards incidental to ownership of an asset, whether or not title is eventually transferred. At the start of the lease term, finance leases are recognised as assets and liabilities in the statement of financial position at the lower of the fair value of the leased asset or the present value of the minimum lease payments. The finance charge is charged to the surplus or deficit over the lease period so as to produce a constant periodic rate of interest on the remaining balance of the liability. The amount recognised as an asset is depreciated over its useful life. If there is no reasonable certainty whether the school will obtain ownership at the end of the lease term, the asset is fully depreciated over the shorter of the lease term and its useful life.

Depreciation

Property, plant and equipment are depreciated over their estimated useful lives on a straight line basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Buildings40 yearsFurniture and Equipment5-18 yearsInformation and Communication4 yearsLeased Assets4 yearsLibrary Resources8 yearsLeased assets held under a Finance LeaseTerm of Lease

I) Intangible Assets

Software costs

Computer software acquired by the School are capitalised on the basis of the costs incurred to acquire and bring to use the specific software. Costs associated with subsequent maintenance or licensing of software are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software licences with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense when incurred.

Computer software that the school receives from the Ministry of Education is normally acquired through a non-exchange transaction and is not of a material amount. It's fair value can be assessed at time of acquisition if no other methods lead to a fair value determination. Computer software purchased directly from suppliers at market rates are considered exchange transactions and the fair value is the amount paid for the software.

The carrying value of software is amortised on a straight line basis over its useful life. The useful life of software is estimated as three years. The amortisation charge for each period and any impairment loss is recorded in the Statement of Comprehensive Revenue and Expense.

m) Impairment of property, plant, and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

n) Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

o) Employee Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, and also annual leave earned, by non teaching staff, to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows.

p) Revenue Received in Advance

Revenue received in advance relates to fees received from students and grants received where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

The School holds sufficient funds to enable the refund of unearned fees in relation to international students, should the School be unable to provide the services to which they relate.

g) Funds Held in Trust

Funds are held in trust where they have been received by the School for a specified purpose, or are being held on behalf of a third party and these transactions are not recorded in the Statement of Revenue and Expense.

The School holds sufficient funds to enable the funds to be used for their intended purpose at any time.

r) Shared Funds

Shared Funds are held on behalf of a cluster of participating schools as agreed with the Ministry of Education. The cluster of schools operate activities outside of school control. These amounts are not recorded in the Statement of Revenue and Expense. The School holds sufficient funds to enable the funds to be used for their intended purpose.

s) Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

t) Financial Instruments

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as 'financial assets measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as 'financial assets at fair value through other comprehensive revenue and expense' for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as 'financial liabilities measured at amortised cost' for accounting purposes in accordance with financial reporting standards.

u) Borrowings

Borrowings on normal commercial terms are initially recognised at the amount borrowed plus transaction costs. Interest due on the borrowings is subsequently accrued and added to the borrowings balance. Borrowings are classified as current liabilities unless the school has an unconditional right to defer settlement of the liability for at least 12 months after balance date.

Borrowings include but are not limited to bank overdrafts, operating leases, finance leases, painting contracts and term loans.

v) Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

w) Budget Figures

The budget figures are extracted from the School budget that was approved by the Board.

x) Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

z. dovernment drams	2020	2020 Budget	2019
	Actual \$	(Unaudited) \$	Actual \$
Operational Grants	360,984	353,173	338,666
Teachers' Salaries Grants	473,817	510,924	514,314
Use of Land and Buildings Grants	162,473	151,834	158,316
Resource Teachers Learning and Behaviour Grants	-	8,000	25,617
Other MoE Grants	77,722	1,020	106,080
Other Government Grants	-	•	4,370
	1,074,996	1,024,951	1,147,363

The school has opted in to the donations scheme for this year. Total amount received was \$15,150.

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
Revenue	\$	\$	\$
Donations	10,584	1,500	1,433
Bequests & Grants	25,000	-	53,895
Activities	12,432	23,500	20,400
Trading	9,536	10,000	13,985
Fundraising	73,163	2,000	3,998
	130,715	37,000	93,711
Expenses			
Activities	5,832	3,000	2,220
Trading	17,317	10,000	14,108
Fundraising (Costs of Raising Funds)	838	to-	2,688
	23,987	13,000	19,016
Surplus for the year Locally raised funds	106,728	24,000	74,695

4. Learning Resources

7. Learning nesources	2020	2020 Budget	2019
	Actual \$	(Unaudited) \$	Actual \$
Curricular	70,535	17,850	56,558
Library Resources	734	750	693
Employee Benefits - Salaries	666,399	608,924	704,438
Staff Development	7,301	15,500	6,389
Equipment Repairs	-	•	812
	744,969	643,024	768,890

5. Administration

V. Administration	2020	2020 Budget	2019
	Actual \$	(Unaudited) \$	Actual \$
Audit Fee	4,120	4,120	4,020
Board of Trustees Fees	3,650	4,000	3,425
Board of Trustees Expenses	1,787	7,160	7,676
Communication	5,308	6,400	3,253
Consumables	5,596	4,900	11,250
Operating Lease	1,151	1,100	1,159
Other	7,919	11,500	8,593
Employee Benefits - Salaries	51,122	59,000	50,968
Insurance	1,287	1,200	1,050
Service Providers, Contractors and Consultancy	6,696	6,400	6,845
	88,636	105,780	98,239

6. Property

	2020	2020 Budget	2019
	Actual \$	(Unaudited) \$	Actual \$
Caretaking and Cleaning Consumables	6,767	8,000	7,885
Cyclical Maintenance Expense	11,251	13,381	11,279
Grounds	9,233	8,100	7,343
Heat, Light and Water	12,318	14,000	12,684
Rates	6,056	9,000	1,952
Repairs and Maintenance	7,429	10,000	9,186
Use of Land and Buildings	162,473	151,834	158,316
Security	3,543	4,000	3,353
Employee Benefits - Salaries	55,872	47,500	47,011
	274,942	265,815	259,009

The use of land and buildings figure represents 8% of the school's total property value. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation

	2020	2020 Budget	2019
	Actual \$	(Unaudited) \$	Actual \$
Buildings	420	374	419
Building Improvements	7,302	3,601	4,037
Furniture and Equipment	6,928	5,849	6,556
Information and Communication Technology	9,847	4,735	5,308
Motor Vehicles	938	-	-
Leased Assets	9,111	9,814	11,001
Library Resources	101	90	101
	34,647	24,463	27,422

8. Cash and Cash Equivalents

,	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Cash on Hand	150	-	150
Bank Current Account	9,921	81,965	16,903
Bank Call Account	248,190	17,480	154,971
Cash and cash equivalents for Statement of Cash Flows	258,261	99,445	172,024

The carrying value of short-term deposits with original maturity dates of 90 days or less approximates their fair value.

Of the \$258,261 Cash and Cash Equivalents \$67,812 is held by the School on behalf of the Ministry of Education. These funds are required to be spent in 2021 on Crown owned school buildings under the School's Five Year Property Plan.

9. Accounts Receivable

9. Accounts Receivable	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Receivables	2,630	19,955	20,589
Teacher Salaries Grant Receivable	31,855	36,098	28,641
	34,485	56,053	49,230
Receivables from Exchange Transactions	2,630	19,955	20,589
Receivables from Non-Exchange Transactions	31,855	36,098	28,641
	34,485	56,053	49,230
10. Inventories			
	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Clothing	2,392	400	*
Stationery	3,555	3,972	6,083
	5,947	4,372	6,083

11. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2020	\$	\$	\$	\$	\$	\$
Buildings	6,265	-		-	(420)	5,845
Building Improvements	67,524	67,837	-	_	(7,302)	128,059
Furniture and Equipment	37,473	-	(911)	_	(6,928)	29,634
Information and Communication Tech	30,705	-	_	_	(9,847)	20,858
Motor Vehicles	-	9,565	-	_	(938)	8,627
Leased Assets	28,884	4,210	-	_	(9,111)	23,983
Library Resources	101	-	-		(101)	-
Balance at 31 December 2020	170,952	81,612	(911)	_	(34,647)	217,006

The net carrying value of equipment held under a finance lease is \$23,983 (2019: \$28,884)

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2020	\$	\$	\$
Buildings	16,770	(10,925)	5,845
Building Improvements	191,338	(63,279)	128,059
Furniture and Equipment	108,953	(79,319)	29,634
Information and Communication	88,938	(68,080)	20,858
Motor Vehicles	9,565	(938)	8,627
Leased Assets	37,239	(13,256)	23,983
Library Resources	50,965	(50,965)	-
Balance at 31 December 2020	503,768	(286,762)	217,006

2019	Opening Balance (NBV) \$	Additions \$	Disposals \$	Impairment \$	Depreciation \$	Total (NBV) \$
Buildings	6,684	-	-	-	(419)	6,265
Building Improvements	71,561	-	-	_	(4,037)	67,524
Furniture and Equipment	14,143	29,886	_	-	(6,556)	37,473
Information and Communication Tech	11,013	25,000	_	-	(5,308)	30,705
Leased Assets	33,222	33,029	(26,366)		(11,001)	28,884
Library Resources	203	-	-	-	(101)	101
Balance at 31 December 2019	136,826	87,915	(26,366)	-	(27,422)	170,952

The net carrying value of equipment held under a finance lease is \$28,884 (2018: \$33,222)

2019	Cost or Valuation \$	Accumulated Depreciation	Net Book Value \$
Buildings	16,770	(10,505)	6,265
Building Improvements	123,501	(55,977)	67,524
Furniture and Equipment	115,689	(78,216)	37,473
Information and Communication	88,938	(58,233)	30,705
Leased Assets	51,405	(22,521)	28,884
Library Resources	50,965	(50,864)	101
Balance at 31 December 2019	447,268	(276,316)	170,952

12. Accounts Payable

12. Accounts Payable			
	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Operating Creditors	20,626	12,105	15,009
Accruals	4,120	3,920	4,020
Capital Accruals for PPE items	10,235	-	-
Banking Staffing Overuse	89,019	-	54,319
Employee Entitlements - Salaries	31,855	36,098	28,641
Employee Entitlements - Leave Accrual	1,410	1,237	1,184
	157,265	53,360	103,173
Payables for Exchange Transactions Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	157,265 -	53,360 -	103,173 -
Payables for Non-exchange Transactions - Other	-	-	-
	157,265	53,360	103,173
The carrying value of payables approximates their fair value.			
40 Parama Paramata Ataura			
13. Revenue Received in Advance	2020	2020	2010
13. Revenue Received in Advance	2020	2020 Budget	2019
13. Revenue Received in Advance		Budget	
13. Revenue Received in Advance	Actual	Budget (Unaudited)	Actual
Revenue Received In Advance		Budget	
	Actual \$	Budget (Unaudited) \$	Actual \$
	Actual \$ 327	Budget (Unaudited) \$ 112	Actual \$ 25,217
	Actual \$ 327 327	Budget (Unaudited) \$ 112	Actual \$ 25,217 25,217
Revenue Received In Advance	Actual \$ 327	Budget (Unaudited) \$ 112 112	Actual \$ 25,217
Revenue Received In Advance	Actual \$ 327 327	Budget (Unaudited) \$ 112	Actual \$ 25,217 25,217
Revenue Received In Advance	Actual \$ 327 327 2020	Budget (Unaudited) \$ 112 112 2020 Budget	Actual \$ 25,217 25,217 2019
Revenue Received In Advance	Actual \$ 327 327 2020 Actual	Budget (Unaudited) \$ 112 112 2020 Budget (Unaudited)	Actual \$ 25,217 25,217 2019 Actual
Revenue Received In Advance 14. Provision for Cyclical Maintenance	Actual \$ 327 327 2020 Actual \$	Budget (Unaudited) \$ 112 112 2020 Budget (Unaudited) \$	Actual \$ 25,217 25,217 2019 Actual \$
Revenue Received In Advance 14. Provision for Cyclical Maintenance Provision at the Start of the Year	Actual \$ 327 2020 Actual \$ 61,392	Budget (Unaudited) \$ 112 2020 Budget (Unaudited) \$ 37,716	Actual \$ 25,217 25,217 2019 Actual \$ 50,113
Revenue Received In Advance 14. Provision for Cyclical Maintenance Provision at the Start of the Year Increase to the Provision During the Year	Actual \$ 327 2020 Actual \$ 61,392 13,039	Budget (Unaudited) \$ 112 2020 Budget (Unaudited) \$ 37,716	Actual \$ 25,217 25,217 2019 Actual \$ 50,113

15. Finance Lease Liability

Cyclical Maintenance - Current

Cyclical Maintenance - Term

The School has entered into a number of finance lease agreements for computers and other ICT equipment. Minimum lease payments payable:

	2020 Actual	2020 Budget (Unaudited)	2019
	Actual \$		Actual
No Later than One Year	ə 20,249	\$ 14.764	\$ 19,454
Later than One Year and no Later than Five Years	38,200	23,285	53,608
	58,449	38,049	73,062

24,055

48,588

72,643

23,713

27,384

51,097

23,898

37,494

61,392

16. Funds held in Trust

	2020	2020 Budget	2019
	Actual	(Unaudited)	Actual
	\$	\$	\$
Funds Held in Trust on Behalf of Third Parties - Current	-		698
Funds Held in Trust on Behalf of Third Parties - Non-current	-	-	-
	44	-	698

These funds are held where the school is agent for representative amounts and therefore these are not included in the Statement of Comprehensive Revenue and Expense.

17. Funds Held (Owed) for Capital Works Projects

During the year the School received and applied funding from the Ministry of Education for the following capital works projects:

	2020	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Swimming Pool Repairs	in progress	4,798	· -	200	-	4,998
Blocks 1,2,4,5 electrical works	in progress	1,100	-	-	-	1,100
LSC Project	in progress	_	8,250	(10,850)	-	(2,600)
Astroturf Courts	in progress	-	62,994	(1,280)	-	61,714
Totals		5,898	71,244	(11,930)	**	65,212
Represented by: Funds Held on Behalf of the Minis Funds Due from the Ministry of Ed	•				 -	67,812 (2,600) 65,212
	2019	Opening Balances \$	Receipts from MoE \$	Payments \$	BOT Contribution/ (Write-off to R&M)	Closing Balances \$
Swimming Pool Repairs	in progress	5,096	-	(298)		4,798
Blocks 1,2,4,5 electrical works	in progress	1,100	-	-		1,100
Swimming Pool Fence	completed	42,315	3,764	(46,079)	-	-
Totals		48,511	3,764	(46,377)	_	5,898

18. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

19. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, Deputy Principals and Heads of Departments.

	2020 Actual \$	2019 Actual \$
Board Members	•	Ψ
Remuneration	3,650	3,425
Full-time equivalent members	0.03	0.05
Leadership Team		
Remuneration	323,415	223,162
Full-time equivalent members	3.00	2.00
Total key management personnel remuneration	327,065	226,587
Total full-time equivalent personnel	3.03	2.05

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2020	2019
	Actual	Actual
Salaries and Other Short-term Employee Benefits:	\$000	\$000
Salary and Other Payments	130 - 140	120 - 130
Benefits and Other Emoluments	3 - 4	3 - 4
Termination Benefits	_	

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2020 FTE Number	2019 FTE Number
100 - 110	-	-
	0.00	0.00

The disclosure for 'Other Employees' does not include remuneration of the Principal.

20. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2020 Actual	2019 Actual
Total	-	-
Number of People	-	_

21. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2020 (Contingent liabilities and assets at 31 December 2019: nil).

Holidays Act Compliance - schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry's review of the schools sector payroll to ensure compliance with the Holidays Act 2003 is ongoing. The current phase of this review is to design potential solutions for any compliance breaches discovered in the initial phase of the Programme. Final calculations and potential impact on any specific individual will not be known until further detailed analysis and solutions have been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2020, a contingent liability for the school may exist.

22. Commitments

(a) Capital Commitments

As at 31 December 2020 the Board has entered into contract agreements for capital works as follows:

- (a) contract for the Swimming Pool Repairs as agent for the Ministry of Education. This project is fully funded by the Ministry and \$54,000 has been received (2019: \$54,000) of which \$49,002 has been spent (2019: \$49,202) on the project to balance date. This project has been approved by the Ministry; and
- (b) contract for the Blocks 1,2,4,5 electrical works as agent for the Ministry of Education. This project is fully funded by the Ministry and \$22,500 has been received (2019:\$22,500) of which \$21,400 has been spent (2019: \$21,400) on the project to balance date. This project has been approved by the Ministry; and
- (c) \$84,375 contract for the LSC Project as agent for the Ministry of Education. This project is fully funded by the Ministry and \$8,250 has been received of which \$10,850 has been spent on the project to balance date. This project has been approved by the Ministry; and
- (d) \$69,993 contract for the Astroturf Courts as agent for the Ministry of Education. This project is fully funded by the Ministry and \$62,994 has been received of which \$1,280 has been spent on the project to balance date. This project has been approved by the Ministry.

(b) Operating Commitments

As at 31 December 2020 the Board has entered into the following contracts:

(a) operating lease of photocopiers;

No later than One Year
Later than One Year and No Later than Five Years
Later than Five Years

Actual \$		
2,916	3,144	
5,824	8,740 -	
8,740	11,884	
0,7 10	, 1,007	

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23. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

24. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Financial assets measured at amortised cost

Financial assets measured at amortised cost			
	2020	2020 Budget	2019
Cook and Cook Equivalents	Actual \$	(Unaudited) \$	Actual \$
Cash and Cash Equivalents Receivables	258,261 34,485	99,445	172,024
Investments - Term Deposits	-	56,053	49,230 -
Total Financial assets measured at amortised cost	292,746	155,498	221,254
Financial liabilities measured at amortised cost			
Payables Borrowings - Loans	157,265	53,360	103,173
Finance Leases	51,003	38,049	61,873
Painting Contract Liability	-	-	-
Total Financial Liabilities Measured at Amortised Cost	208,268	91,409	165,046

25. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.

26. Comparatives

There have been a number of prior period comparatives which have been reclassified to make disclosure consistent with the current year.

Te Kura o Otangarei

Kiwisport

Kiwisport is a Government funding initiative to support students' participation in organised sport. In 2020, the school received total Kiwisport funding of \$1,299 (excluding GST). The funding was spent on sporting endeavours.